

# General Policies Pertaining to LIVE Stream Video

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The goal with live stream video presentation is to provide the LIVE classroom environment through a digital delivery method. In light of this, the spirit of the classroom environment and the policies thereof remain consistent across delivery platforms.

[A complete set of policies can be found on the general school website](#)

Though the policies below summarize the expected conduct of the student, school staff or state representatives could prohibit or require additional items as they deem necessary.

Policies are more specific when classroom / LIVE attendance is required to receive the course certificate. Contact the school admissions office if you are unsure as to the LIVE attendance requirement.

Classes wherein state law or regulation **does not** deem attendance required to receive a certificate of education:

These classes require a final exam to receive the certificate of education. The student can attend as they see fit with no sign in or out. As long as the student does not disrupt the learning environment for other students, the student can take and access the LIVE stream as they see fit.

Classes wherein state law or regulation **does** deem attendance required to receive a certificate of education:

These classes are attendance based. The student must be in attendance to receive a certificate of education. The goal of the live stream is to mimic the classroom presentation as much as possible in this type of course. The student must be present and said presence must be observable (video and audio) by the school and any staff appointed to monitor attendance.

A summary and sample of common policies include but are not limited to:

- Attending students must have an active camera and the camera must remain on and broadcasting the live stream, at all times, during the class session.
- Attending students must have audio (mic and speakers) on at all times during the class session.
- The student must show their face at all times.
- Do not interrupt class for technical support. Students must contact tech support should the need arise.
- Communication during the class, verbally or via chat, is intended for education purposes. Do not use the chat for personal notes or tech support.
- Do not leave the camera or be absent from class for more than 10 minutes unless the instructor or school appointed staff permits the break.
- Students are not permitted to be working during class.
- Students are not permitted to be on a phone call during class.
- Students are not permitted to be driving or riding in a moving vehicle.
- Students are not permitted to play sports during the class, work out or participate in any activity that does not provide full attention to the curriculum being conveyed.

Common points of interest related to courses where attendance is required:

**Name & License Number:** Students must have their zoom name listed with first name, last name and license number. Use the rename feature to adjust accordingly. Quick Direction: Look for your name under "Participants", move your mouse over your name, click on rename. If you do not see this option within your window, please call or text me so that I may do it for you.

**Camera:** To receive credit for class today, the student's camera must be always on. (If you step away from your desk for a moment, please leave your camera on.) The student must always have their face visible in the camera.

**Monitoring class:** The auditor of the class is there to ensure that the integrity of the digital classroom environment remains as consistent to the physical classroom environment as possible. The instructor and the auditor will remove students and credit will not be issued if a student does not honor traditional classroom code of conduct and tries to circumvent the ability to complete the clock hour requirement.

**Certificates:** Certificates are posted 1 business day after the course completion in the student dashboard at [www.KeyRealtySchool.net](http://www.KeyRealtySchool.net)