

SESSION 9

1. This is a workspace for your transactions or projects.
 - a. circles
 - b. infinity
 - c. loop
 - d. spiral
2. Which Method is NOT a method for loading documents?
 - a. Email
 - b. Computer
 - c. Word of Mouth
 - d. Templates
3. Which Method is used for getting paperwork?
 - a. office intranet – under documents
 - b. Form Simplicity in the MLS
 - c. Sales and listing packets in the workroom
 - d. All of the above
4. Which Method is the most effective way of Getting Paperwork transmitted
 - a. MLS
 - b. E-Edge under Transactions
 - c. office Intranet
 - d. A & B
5. Dotloop is an electronic folder that is required to be submitted for the office.
 - a. True
 - b. False

ANSWERS

1. c

2. c

3. d

4. b

5. a